



HARVEST OF 2015-16

CULTIVATING COMMUNITY ANNUAL REPORT



CULTIVATING COMMUNITY IS ABOUT GOOD FOOD, GROWN LOCALLY, USING SUSTAINABLE PRACTICES

We support low income people, children, communities, gardeners, urban farmers and others to produce, prepare and share food, in a way that respects each person's cultural heritage and food preferences and instils a love of fresh, seasonal, locally produced food.

Our Mission

Our Mission is to work with diverse and low income communities to create fair, secure and resilient food systems.

What we do

Our programs include:

- **Public Housing Community Gardens**
We support over 800 public housing tenants to grow their own food.

- **School Food Garden Program**
We support 2000 children in 10 schools to learn about food production, environmental sustainability, healthy eating and nutrition.
- **Food Waste Reduction and Recycling Programs**
We help prevent tonnes of food waste, coffee chaff and waste paper from going to landfill.
- **Fitzroy Community Food Centre**
We support 15 community groups to learn about and prepare culturally appropriate food
- **Training and Consultancy**
We provide training and consultancy programs to local government, housing agencies, and community groups
- **Research and Education**
We support students and interns to learn about and research aspects of sustainable food production
- **Establishing new gardens**
During the year we established a new garden at Victoria Gardens Shopping Centre

Our People

- We employ 15, mostly part time, staff
- Our Board comprises 7 volunteers
- Our gardens were supported by over 20 volunteers

Our Reach

- We have over 3000 followers on Social Media
- We have worked with over 20 other agencies during 2015-16



CONTENTS

The CC Board & CEO	2
Our people , Our projects	3
President & CEO's report	4
Public Housing Community Gardens	6
School Food Gardens	8
Food Systems	10
Other Projects	13
Treasurer's Report and Financial Statements	14
Committee's Report	15
Income and Expenditure Statement	16
Statement of Financial Position	18
Statement of Cash Flows	19
Statement of Cash Flows	20
Notes to the Financial Statements	21
Notes to the Financial Statements	22
Statement by Members of the Board	24
Independent Auditor's Report to the Members	25
Certificate by Member of the Board	26

THE CC BOARD & CEO



**Lee Tozzi,
President**

After more than 20 years working in the food manufacturing

industry, Lee completed a Masters in Sustainable Practice with Distinction at RMIT University in 2012. Her studies and particular interest is in the sustainability challenges of urban food systems and the strategies to address these. Lee works at Darebin City Council, researching and implementing food and other environmental programs to achieve more equitable and secure food systems and resource efficient and innovative businesses.



**Richard Kean,
Vice President**

With qualifications in economics and environmental manage-

ment, Richard worked for over 26 years in public housing management and policy. Establishing the Public Housing Community Garden Program over 15 years ago, Richard continues to be inspired by public housing residents and their productive gardens. Richard grows a range of fruit and vegetables in the Yarra Ranges, is active in Landcare in the region and participates in local bushland regeneration projects.



**Jenny Linsten,
(Vice President
to March 2016)**

Jenny has practiced as a lawyer for 22 years and is

currently General Counsel and Company Secretary of the Australian subsidiary of a large multi-national company. She has a BA/LLB(Hons) from Melbourne University.



**Robbie
Kershaw,
Secretary**

Robert Kershaw has been on the board of

Cultivating Community for the past 6 years. He currently works for the Federal Government as Production Manager in the Communications Section of the Bureau of Meteorology. He is also a guest lecturer for the Graduate Diploma in Editing and Publishing at RMIT (10 years), and is studying part-time for a Diploma of Applied Horticultural Science.

In earlier years, Robert was the Managing Director of a publishing consultancy, and previously held positions in Sales, Purchasing and General Manager for large manufacturing plants.



**Francis Killacky,
Treasurer**

Francis is Chartered Accountant, a Certified Member of the

Governance Institute of Australia and a Graduate Member of the Australian Institute of Company Directors. He has a Bachelor of Arts and Bachelor of Commerce from Monash University and a Graduate Diploma Chartered Accounting from the Institute of Chartered Accountants Australia.

Francis has worked as a Chief Financial Officer in the food and agricultural industry. He has held a number of Director roles in the United Kingdom and Australia.



Karen Jorden

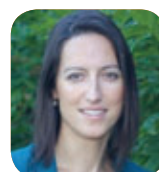
Initially completing an Arts degree, Karen has since obtained qualifications in Business, Human

Resources, Employment Law and Training and Assessment. Karen grew up on a cattle and venison farm in Ireland where she ate a traditional Irish diet, but since travelling and living in Australia has experienced a much greater variety of food.



**Dianne
McGrath (to
December
2015)**

Dianne McGrath is the Director of the sustainability and business consultancy Food For Thought Consulting Australia, and is leading the team behind the RMIT University national hospitality sector food waste research project, Watch My Waste (www.watchmywaste.com.au). Dianne has further tertiary qualifications in Education (Maths and English), Marketing, Environmental Management and Sustainable Practice. Her work experience includes managing teams in sales, marketing, emergency services and government organisations at local, national and global levels.



**Penny van der
Sluys**

After working for many years in human resources in the recruitment,

resources, banking, communications and hospitality industries, Penny has worked the past 10 years in management roles in the community sector, largely promoting skilled volunteering, corporate involvement in the community and fundraising. Penny has post graduate qualifications in psychology and a Graduate Certificate in Social Impact. She has been President of her children's kindergarten and is currently the President of her children's School Parent Association.



Lee Jones

Lee is a highly experienced leader who has worked across not for profit, government

and commercial enterprises; small and large. Lee brings extensive experience in strategy formulation and implementation to Cultivating Community, as well as a deep understanding of the mechanics of running small-to-medium enterprises in a financially sustainable way. Lee's experience also extends to the very large scale, having run operational teams of over 850 people and implementation programs worth over \$500m.



Val Johnson CEO

Val has worked in management positions for over 25 years. Originally

training as an occupational therapist and having worked in senior management positions in the disability sector, where she managed over 200 staff and \$15M, she moved to Cultivating Community in 2014, to pursue her long term interests in food security and gardening. She completed a Master's degree at New York University in 1986 and has postgraduate qualifications in management and program evaluation.

OUR PEOPLE , OUR PROJECTS

Our Staff

Caroline Chane (to December 2015)

Peta Christensen

Jodi Clarke

Lucy Derum

Lisa Franklin

Tim Green (to December 2015)

Carol Henderson

Val Johnson

Ben Liney

Heather McGillivray

Sifiso Mdluli

Linda Parlane

Kaz Phillips

Sharelle Polack

Stephanie Selig (to Jan 2016)

Margaret Sulikowski

Joanna Temme

Thi Tran

Poppy Turbiak

Ellie Watts

Ben Wilhelms (to Dec 2015)

This year we said farewell to Ben Wilhelms, Tim Green and Caroline Chane.

Our Locations

Head Office

108 Elizabeth St Richmond.

Public Housing Community Gardens

Wingate Ave Ascot Vale

Lygon St Carlton

Drummond St Carlton

253 Hoddle St Collingwood

Emerald St Collingwood

229 Hoddle St Collingwood

125 Napier St Fitzroy

Crown St Flemington

120 Racecourse Rd Flemington

Holmes St Northcote

33 Alfred St North Melbourne

Buncle St North Melbourne

25 King St Prahran

27 King St Prahran

Bang St Prahran

Highett St Richmond

Lennox St Richmond

Inkerman St St Kilda

Park Towers South Melbourne

Gronn Place West Brunswick

Union St Windsor

School Food Gardens

Broadmeadows Valley Primary School

Brunswick East Primary School

Mother of God Primary School

Our Lady's Primary School

Parkville Primary School

Springvale Primary School

St. Anthony's Primary School

St. Gerard's Primary School

St Mary Magdalens Primary School

Thornbury Primary School

Waratah Special Development School



PRESIDENT & CEO'S REPORT

This has been a challenging year in many ways, as we continue to explore our future as an organisation. We continued the work in 2014/15 to develop and bed down our financial systems to optimise the accuracy and efficiency of our tracking and reporting. This has provided the foundation to enable us to model different future scenarios and proposals. Strategic planning has been a major focus, with a number of planning days held across the year with both the Board and staff; with a major emphasis on finding new ways of either reducing our costs, or expanding our revenue base.

On the income side, a small Board/staff working group got together to generate ideas for income generation and the Board allocated funds to undertake a business development project. Sharelle Polack carried out intensive market research into possible new areas and programs. Priorities were to look at Aged Care, Local Government and new products for schools. We would like to acknowledge the quality and thoroughness of Sharelle's work, which generated high quality data in a short

time frame, giving the Board confidence that no stone had been left unturned. We will continue to explore options to ensure our financial viability going forward and to continue providing services which are valued and meet the needs of our clients.

On the expenditure side, we reluctantly decided to declare the position of Office Manager redundant.

We also assessed the sustainability of each of our programs using a standardised tool. The results of this helped us to identify areas of risk and to take steps to mediate it. Through this, we found that all of our programs have strong support from their users, with a strength being in the partnerships we have with other agencies. A particular achievement was that we delivered the Community Garden Improvement Program on time and on budget, with minimal disruption to gardeners. We wish to particularly acknowledge the work of Ben Liney in managing this program and in subsequently stepping up to the role of Team Leader when Sharelle Polack vacated the role.

We made the decision to raise the fees for the School Food Garden Program, as we recognised that this program had not been covering costs. This unfortunately led to 2 schools withdrawing from the program. Both schools emphasised that they were very satisfied with the program, but, schools, like all other community services, are experiencing financial pressures that mean difficult decisions such as this need to be made.

On the fundraising front we were pleased to be chosen by *The Dinner Project* to be the beneficiary of their October dinner at Luxembourg in St Kilda. Over \$3000 was raised for Cultivating Community. We also joined Good Company's *Karma Currency* program, where donors can "buy" a gift, such as some seedlings for one of our gardens, or a meal at Fitzroy Community Food Centre.

We continued to be involved in a number of other projects, which are detailed elsewhere in this report. A particular first for us was the establishment of a community garden at Victoria Gardens Shopping Centre. This, our first corporate garden, has made a big difference to the amenity of the Centre and feedback has been very positive. We are pleased to have been contracted to continue to maintain the garden going forward. Our gardens in Richmond and Fitzroy participated in *The Dominoes Project*, a community arts project that saw breezeblock dominoes laid out across Melbourne and falling one by one to create a moving sculpture, running through the city and unfolding over the course of a day.

We were able to showcase our work across the year; at Maroondah Festival, where we held a stall and presented workshops on food waste and composting. Sharelle Polack represented us in Sydney, chairing a session at the Healthy Cities conference and Peta Christensen is a frequent presenter at a range of forums.

The Fitzroy Community Food Centre has thrived this year and is now fully utilised throughout the week by 10 -15 community groups. We provide an after school cooking program to 12 children at the centre each week. Interest in this program is strong, with approximately 30 students sharing these places.

The Board was sad to say farewell to two members this year; Jenny Linsten and Di McGrath. Jenny has provided excellent common sense advice and counsel for over 5 years, at the same time as contributing her legal knowledge to Board debates. Di's considerable communications and marketing expertise and her research interest in food waste have also been very valuable to Board discussions.

We welcomed two new Board members, Lee Jones, who has extensive experience in senior positions in Government and small to medium business, and Penny Van der Sluys, whose background in fundraising and philanthropy also contributes significantly to the Board skill profile.

We said farewell to a few staff, including Tim Green, Stephanie Selig, Ben Wilhelms, Jodi Clark and Sharelle Polack. We wish them all the best for their future careers. Joanna Temme was also absent for much of the year on maternity leave, welcoming her son Remy into the world.

Our work continues to be supported by the generous contribution of many willing volunteers, students and interns, who donated over 2500 hours to the work of Cultivating Community over the year. This year we participated in Good Company's 52 leaders program and, through this, received generous advice from Marcus Godinho, CEO of *Fareshare* and Bessi Graham and her team at *The Difference Incubator*. We welcomed a number of interns, including one who joined us for three months from Denmark and were also lucky to be funded by VECI to employ a paid IT intern.

We would like to thank all our supporters, our voluntary Board members and our great team of staff, all of whom continue to show great enthusiasm for their work and a commitment to the mission and values of Cultivating Community.

Lee Tozzi
President

Val Johnson
CEO

PUBLIC HOUSING COMMUNITY GARDENS

Cultivating Community has continued to support over 800 gardeners in their activities this year. Regular attendance to the gardens by our team of support workers has allowed a high level of engagement in the gardens by tenants, through a range of gardening supports. The team provides a holistic approach to the management of the gardens, continuing to provide spaces that are safe, fair and functional.

Each of our 21 gardens has a unique and diverse community of gardeners who use their space to grow a vast array of edible plants. For many, the work of maintaining a garden plot is an opportunity to continue their personal and cultural relationship to food, nature and community. The team is always grateful for the experience of working and learning alongside the gardeners across the program.

Our community gardens bring together people on common ground. They develop connections and connection to community, nature and the seasons. The gardens provide a reason to get outside, a sense of purpose and physical exercise. Through our gardens, people find a connection to culturally significant food, develop new skills and knowledge and make new friends. Being part of the community garden can help people get to know their neighbours and to overcome loneliness & isolation.

Upgrades

Through DHHS Garden Standards Upgrades program funding, Cultivating Community redeveloped Emerald St and 229 Hoddle St Community Gardens in Collingwood, completing both in late 2015. The design of both gardens

focused on providing highly accessible garden beds to tenants and facilities, including those with disabilities, purpose built for activities in the garden. Gardeners are very happy with the new gardens and, within a few weeks of opening, were cultivating an extraordinary amount of edible plants at both locations.

In early 2016 one of the smaller gardens on the King St estate was redeveloped, replacing low level concrete planters with raised corrugated metal beds that are more accessible and better suited to the needs of the gardeners. The space efficiency of this design has been a success and the gardeners are looking forward to this year's spring/summer growing season.

A range of other gardens across the program received minor upgrades and regular maintenance to ensure that the gardens remain functional and safe for everyone who uses the spaces.

Tim Green was employed to manage the building of Emerald St and 229 Hoddle St gardens in 2015. He brought a wealth of knowledge and experience to the program and oversaw an incredibly efficient and effective building process. We are thankful for the investment and energy that Tim brought to the team.

We saw Sharelle Polack leave the team after a successful 4 years of leadership and management to take up the role of Business Development Manager, Sharelle gave an incredible amount to the team, leaving a lasting legacy for which we are all thankful.

The Team Leader role has been ably filled by Ben Liney, who has worked in the team as a support worker for three years.

Supported by







There have been some wonderful highlights this year, both large and small. The big events are discussed below, but it's the daily moments of learning, wonder and delight that really make a difference to student's lives.

Learning: the garden provides a rich and provocative environment for learning and enriches every curriculum area. This can include: measuring distances for planting broccoli, estimating and weighing our pumpkin harvest, predicting and observing our garden science experiments, drafting wording for a sign, arguing a case for what we should grow next, investigating how we can increase biodiversity.

Wonder: we can't count the number of times we hear the word "Wow!" Children are constantly asking questions and making discoveries as they engage with the natural world. Discovering that our worms are having babies, holding a frog in their bare hands, finding a praying mantis and feeling it land on a cheek, watching a chicken preparing to lay an egg, finding the seeds we planted last week have sprouted; the garden provides endless opportunity to foster curiosity and wonder.

Delight: there is joy in working physically in the garden and creating a beautiful productive space to share. Students know that their efforts have tangible results and are proud to share their achievements. The gardens also provide a peaceful place for those having a hard day or needing a break from the classroom.

The daily observations and discoveries students make in the garden lead to profound and transformative learning. Many schools have a preferred focus such as science, sustainability, health or wellbeing which our educators tailor the program around.

Underpinning this, all programs have at their basis:

- **Authentic learning experiences** where children become deeply aware of the effects of their actions and gain satisfaction of planting, tending, harvesting, preparing and eating their produce.
- **Collaboration** as children work in teams to ensure the garden is maintained and to deepen their learning with inquiries.
- **Critical thinking** skills as they solve real problems and explore sustainability and predict, observe and explain changes in the garden and
- Developing a profound **relationship with nature**.

The School Food Garden Program has also facilitated or contributed to many major events this year including:

- Students creating and running an open garden event; including tours and educational activities for the public
- State wide Tree Projects Program, where students sprouted native trees from seed and planted them at Mt Beauty
- A range of fundraising initiatives where students save, package and sell organic seeds and plants, often managing the whole process themselves
- Kids Teaching Kids event where students ran workshops teaching other schools about keeping chickens
- Art festivals including garden art
- Multicultural cook book
- Creating a "Harvest table of garden bounty" for parents open night.



"Wow beans are so easy to grow"



"the garden has helped me to get a fresh mind"



"I like to garden so I can get yum in my tum!"



"When I am in the garden I feel calmful, like I am in a dream"



"Beans make burritos taste delicious"





FOOD SYSTEMS

Fitzroy Community Food Centre

Over the past year, the Fitzroy Community Food Centre (FCFC) has continued to grow and expand as word has spread about the space and connections and relationships have been nurtured and built upon. The FCFC has around 9 groups using the kitchen weekly, resulting in the space being used nearly every day at least once for community food initiatives and seeing on average over 100 meals produced each week.

In addition, the space has also been used for around 11 shorter term or one off events, by groups including the City of Yarra for Food Know How Workshops, Multicultural Arts Victoria for their annual Emerge in Yarra Arts Festival, Open Table for their monthly community lunches, Free to Feed to train trainers as part of their social enterprise, the Social Studio, Charcoal Lane, DHHS, University of the 3rd Age and Inner Space Drug Safety Services.

Cultivating Community has also run a number of cooking and gardening workshops at the FCFC, including participating in the CERES Fair Food Crowd Saucing event, where we purchased local tomatoes directly from the grower via Fair Food and made pasata in our kitchen, alongside kitchens and backyards all over Melbourne.

The space also continues to act as a small business incubator, used by several small private food businesses from time to time, who in turn contribute to community based activities through skill sharing or product donations. The Centre has also been used as an extension of the home for some Atherton Gardens residents, including a young girl and her social worker, who booked the space to prepare the girl's birthday cake; and other residents who have used the space for birthday parties and other celebrations.

Partnerships and collaborations are key to the success of the FCFC and this past year has seen many relationships cemented

including the opportunity to further support groups like Open Table. The Centre is supporting Open Table to expand their service by providing a permanent venue for this group to keep their large commercial fridge, allowing them to receive donations from cafes and other food businesses throughout the week for their weekly community lunches around Melbourne. This collaboration means that there will be a further reduction in food waste from participating food businesses and an increase in capacity for Open Table to provide lunch and opportunities for community connection for more people.

***“The Fitzroy Community Food Centre is a highly valued project within the overall Renewal Strategy to regenerate the Atherton Gardens community.*”**

The project is situated in the kitchen at 125 Napier Street and provides support for young people during after school hours, is utilised as an incubator for new community business start-ups and facilitates more than 13 local projects that involve local residents from numerous multicultural backgrounds. It is friendly, open to all and one of the most utilised projects on the estate.”

Frankie Gallagher, Partnerships & Projects Facilitator Fitzroy Renewal Project DHHS

The FCFC also hosts and is a member of the Atherton Gardens Projects Forum, a group made up of key stakeholders and agencies running programs on the estate. This monthly forum ensures that project staff are aware of each other and can work together more effectively and efficiently. Many dynamic and



effective collaborations and partnerships have resulted from this network, including; the partnership of Cultivating Community, the Melbourne Farmers Markets Association and the Fitzroy Learning Network, who are working together to deliver small food business training for Atherton Gardens Estate tenants and others from the local area.

As part of the objectives of the Lord Mayors Charitable Trust Survive and Thrive 3 year funding agreement that currently funds the development and implementation of the FCFC, Cultivating Community identified the need for a weekly community lunch and cooking session (Meet and Eat) on the Atherton Gardens Estate. In October 2015 Cultivating Community in partnership with local Community Health Centre Co-Health started this weekly program addressing the need for community cooking sessions in the area, as well as more regular community meals.

This program has now joined forces with the Fitzroy Leaning Network's English classes to create *Meet and Eat* which received initial funding from the Fitzroy Housing Office and a community grant from the City of Yarra to cover the costs for 2016. This program allows a group of around 25 people, both students and general community members, to prepare and share healthy, affordable and delicious meals; often reflecting the many various cultural backgrounds of the participants.

The Centre has firmly established itself as an integral part of community life on the Atherton Gardens Estate, providing a place to come together, learn and share; with nourishing food being at the heart of the many activities and events that happen there. It is exciting to see this space grow and develop and we can't wait to expand the space and programs over the coming years.

"We love the FCFC - it is a wonderful resource and it is great to see it so well used and also the ownership the community have of the space, it is a real oasis."

Helen Jennings, Food Know How

After School Cooking Program

The After School Cooking Program, which runs out of Fitzroy Community Food Centre has continued to be popular amongst the children of Atherton Gardens, providing a weekly opportunity for children to grow food in the garden and to prepare and share nutritious, seasonal and delicious meals. Now in it's 3rd year, many of the 20 or so participants have been there from the start and have become competent and thoughtful cooks, able to think about food preparation in a sophisticated way, sometimes coming up with their own recipes and flavour combinations.

The highlight of the year has been the development of the *Our Food Our Stories Cook Book* which was produced by Monash Occupational Therapy students Yazmin and Mitch in partnership with the children. The Cook Book featured favourite recipes from the program, activities and useful information about kitchen equipment and recipe tweaking as well as a number of children's stories about how they celebrate with food. The book had an official launch party where the children invited family, friends and local stakeholders to come celebrate the book and enjoy some of the food the children had prepared. The book was produced with support from the Fitzroy Housing Office who have continued to fund and support this program. The program also received funding from the Lord Mayors Charitable Trust's Youth in Philanthropy initiative.



OTHER PROJECTS

Dandenong Urban Farm and Education Centre

We continued our involvement in this project, though activity was stalled greatly as we waited many months for planning approval from City of Greater Dandenong. Unfortunately, when finally issued, the permit did not allow for community use or for composting facilities, instead restricting activities to those that are ancillary to the school. As a result, we reluctantly decided to withdraw from the project, as our initial goals were not able to be achieved.

In-Vessel Composting Research

We were funded by the Lord Mayor's Charitable Foundation to complete research into In-Vessel composting systems and to prepare a *How-To* guide for individuals and company's considering purchasing such equipment. Jodi Clarke acted as Project Coordinator and was assisted in

preparing the report and *How-to* guide by Caroline Chane and Ellie Watts, both of whom had previously completed internship with Cultivating Community.

Darebin School Gardens project

We completed a project on behalf of Darebin Council where we completed feasibility studies of future use for two school food gardens; at East Preston Islamic College and Reservoir High School. The project was ably completed by Carol Henderson, who consulted with staff, students and community members in forming her recommendations.

Food Know How Workshops

We provided a number of workshops for the City of Yarra under the Food Know How program and also hosted workshops featuring celebrity chefs for this program at Fitzroy Community Food Centre

Love Food, Hate Waste

We wrote a training manual on behalf of Sustainability Victoria for the Love Food Hate Waste Program. This manual will be utilised in the 2016-17 financial year as a training tool for Local Government representatives who want to run workshops within their own communities.

Victoria Gardens Shopping Centre Community Garden

In what was a first for Cultivating Community we established a small community garden at Victoria Gardens Shopping Centre, which helped to beautify an underutilised entry to the centre. We continue to maintain the garden on behalf of the shopping centre.

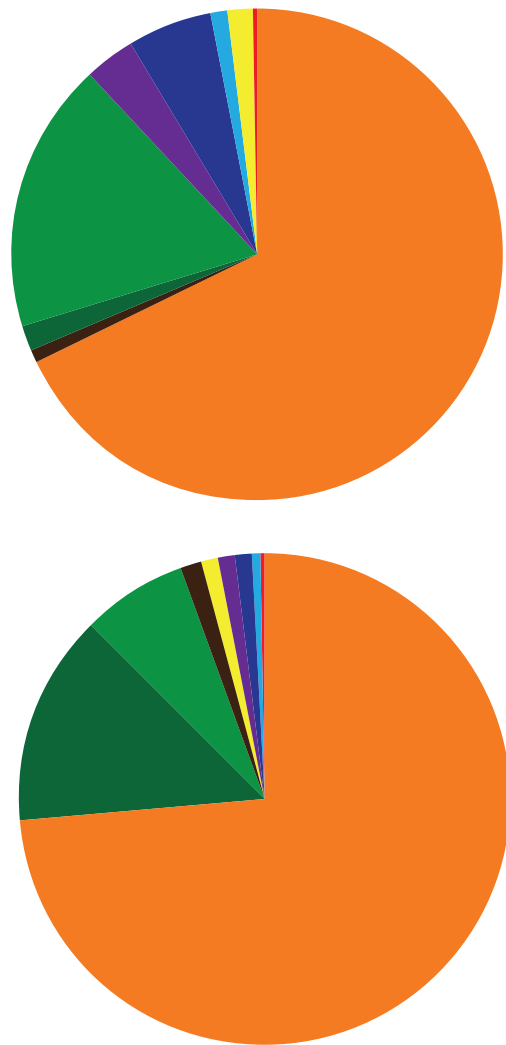
TREASURER'S REPORT AND FINANCIAL STATEMENTS

For the Year Ended 30 June 2016

This year we reached a milestone of all programs covering their costs, ending the year with a small surplus of \$13,550. The Department of Health and Human Services again provided 65% of our funding, with schools providing 17%.

Sources of funding

The Department of Health and Human Services continues to be our largest funder; with Schools generating the next greatest proportion of income. Our funding sources are illustrated to the right.



The Board continues to seek to diversify income and committed funds this year to perform a business development project to this aim.

Expenditure

Employment costs continue to represent our biggest cost item, at 73% of expenditure.

Cultivating Community has strengthened its financial position this year, with accumulated funds of \$156,425.

This year we implemented new financial software to assist in reporting of specific projects. We thank Thi Tran for her patience and assistance during the transition period.

Source of Funding

Department of Health and Human Services	684704
Local Government Projects	7083
Community Gardens Other	18122
School Food Gardens	176612
Food Waste & Composting Projects	35000
Food Systems Projects	55963
Interest	11027
Membership and Donations	17230
Other Income	600
Total	1049986

Expenditure

Salaries & Employment costs	763 627
Internet/Phone/IT/Communications	14 110
Contractors	143 477
Garden and Project Materials	73 350
Depreciation	11 253
Office Occupancy and Consumables	9982
Bank, Accounting, Insurance and Audit Fees	6831
Publicity, Promotion and Events	1165
Vehicle Costs and Travel	12 048
Other	593
Total	1036436

Cultivating Community Inc
ABN 26 998 940 299
Committee's Report
For the year ended 30 June 2016

Your board members submit the financial accounts of the Cultivating Community Inc for the financial year ended 30 June 2016.

Board Members

The names of board members at the date of this report are:

Lee Tozzi
Richard Kean
Robert Kershaw
Lee Jones
Penny Van Der Sluys
Francis Killacky - Resigned
Karen Jordan - Resigned

Principal Activities

The principal activities of the association during the financial year were: Managing public housing community gardens, providing school food gardens and education programs and providing programs that support food security for disadvantaged people..

Significant Changes

No significant change in the nature of these activities occurred during the year.

Operating Result

The profit from ordinary activities after providing for income tax amounted to

Year ended	Year ended
30 June 2016	30 June 2015
\$	\$
13,550	(14,473)

Signed in accordance with a resolution of the Members of the Board on:

Lee Tozzi

Richard Kean

INCOME AND EXPENDITURE STATEMENT

For the year ended 30 June 2016

	2016 \$	2015 \$
Income		
Community Garden DHS Recurrent	392,891	378,283
Community Garden Improvement Project	291,813	166,423
Local Government Projects	7,083	15,780
Other Community Garden Projects	18,122	10,742
School Food Gardens	176,612	160,957
Food waste & Composting	35,000	34,880
Food systems & Projects	55,963	46,427
Workshops & Consultancies	38,470	6,279
Other Projects	5,175	
CG Fee & Membership & Donation	17,230	17,327
Interest received	11,027	14,652
Other income	600	(895)
Total income	1,049,986	850,854
Expenses		
Accounting & Audit Fees	1,824	1,990
Bank Fees & Finance Fees	23	24
Community Garden Materials	65,057	45,748
Contractors Community Gardens	142,667	62,764
Depreciation	11,253	19,645
Insurance	4,984	4,959
Internet/Phone/IT/Communications	14,110	15,468
Minor Equipment & Maintenance	728	763
Other Project Contractors	810	557
Other Project Materials	7,765	4,622
Office Consumables	3,653	2,770

	2016 \$	2015 \$
Office Occupancy Costs	3,238	3,438
Other/Miscellaneous	392	173
Printing & photocopying	2,665	1,815
Publicity, Promotions & Events	1,165	1,375
Salaries & Employment costs	763,627	686,062
Subscriptions & Library	426	1,961
Vehicle Costs and Travel	12,048	11,193

INCOME AND EXPENDITURE STATEMENT

For the year ended 30 June 2016

	2016 \$	2015 \$
Total expenses	1,036,436	865,328
Surplus from ordinary activities before income tax	13,550	(14,473)
Income tax revenue relating to ordinary activities		
Net surplus attributable to the association	13,550	(14,473)
Total changes in equity of the association	13,550	(14,473)
Opening retained surplus	142,875	157,348
Net surplus attributable to the association	13,550	(14,473)
Closing retained surplus	156,425	142,875

STATEMENT OF FINANCIAL POSITION

as at 30 June 2016

	Note	2016 \$	2015 \$
Assets			
Current Assets			
Cash assets	2	168,506	114,510
Receivables	3	57,341	31,029
Other	4	273,350	354,129
Total Current Assets		499,196	499,669
Non-Current Assets			
Property, plant and equipment	5	12,130	21,467
Total Non-Current Assets		12,130	21,467
Total Assets		511,327	521,136
Liabilities			
Current Liabilities			
Payables	6	37,971	37,940
Current tax liabilities	7	20,139	14,549
Provisions	8	53,273	69,852
Other	9	216,861	228,947
Total Current Liabilities		328,244	351,288
Non-Current Liabilities			
Provisions	8	26,659	26,974
Total Non-Current Liabilities		26,659	26,974
Total Liabilities		354,902	378,261
Net Assets		156,425	142,875
Members' Funds			
Retained profits		156,425	142,875
Total Members' Funds		156,425	142,875

STATEMENT OF CASH FLOWS

For the year ended 30 June 2016

	2016 \$	2015 \$
Cash Flow From Operating Activities		
Receipts from customers	1,012,648	810,068
Payments to Suppliers and employees	(1,045,771)	(999,507)
Interest received	11,027	14,652
Net cash provided by (used in) operating activities (note 2)	<u>(22,096)</u>	<u>(174,787)</u>
Cash Flow From Investing Activities		
Payment for:		
Other Assets	(254)	3,945
Payments for property, plant and equipment	(1,916)	
Net cash provided by (used in) investing activities	<u>(2,170)</u>	<u>3,945</u>
Net increase (decrease) in cash held	(24,267)	(170,842)
Cash at the beginning of the year	<u>465,075</u>	<u>635,917</u>
Cash at the end of the year (note 1)	<u>440,808</u>	<u>465,075</u>

STATEMENT OF CASH FLOWS

For the year ended 30 June 2016

Note 1. Reconciliation Of Cash

For the purposes of the statement of cash flows, cash includes cash on hand and in banks and investments in money market instruments, net of outstanding bank overdrafts.

Cash at the end of the year as shown in the statement of cash flows is reconciled to the related items in the balance sheet as follows:

	2016	2015
Cash At Bank - Bank Australia	168,075	114,086
CEO Debit Card	430	424
Bank Australia Term Depoist - 138347876		100,000
Bank Australia Term Deposit No: 1	100,000	100,000
Bank Australia Term Deposit 138352993		100,000
Bank australia Term Deposit No: 2	52,303	50,564
Bank Australia Term Deposit No: 3	120,000	
	<hr/>	<hr/>
	440,808	465,075
	<hr/>	<hr/>

Note 2. Reconciliation Of Net Cash Provided By/Used In Operating Activities To Net Profit

	2016	2015
Operating profit (loss) after tax	13,550	(14,473)
Depreciation	11,253	19,645
Changes in assets and liabilities net of effects of purchases and disposals of controlled entities:		
(Increase) decrease in trade and term debtors	(26,312)	(26,134)
(Increase) decrease in prepayments	2,771	(3,475)
Increase (decrease) in trade creditors and accruals	(3,992)	1,428
Increase (decrease) in other creditors	(8,062)	(102,075)
Increase (decrease) in employee entitlements	(16,894)	(33,854)
Increase (decrease) in sundry provisions	5,590	(15,848)
Net cash provided by (used in) operating activities	<hr/> (22,096) <hr/>	<hr/> (174,787) <hr/>

NOTES TO THE FINANCIAL STATEMENTS

For the year ended 30 June 2016

Note 1: Summary of Significant Accounting Policies

This financial report is a special purpose financial report prepared in order to satisfy the financial reporting requirements of the Associations Incorporations Reform Act 2012. The committee has determined that the association is not a reporting entity.

The financial report has been prepared on an accruals basis and is based on historical costs and does not take into account changing money values or, except where specifically stated, current valuations of non-current assets.

The following significant accounting policies, which are consistent with the previous period unless otherwise stated, have been adopted in the preparation of this financial report.

A. Property, Plant and Equipment (PPE)

Leasehold improvements and office equipment are carried at cost less, where applicable, any accumulated depreciation.

The depreciable amount of all PPE is depreciated over the useful lives of the assets to the association commencing from the time the asset is held ready for use.

Leasehold improvements are amortised over the shorter of either the unexpired period of the lease or the estimated useful lives of the improvements.

B. Impairment of Assets

At the end of each reporting period, the entity reviews the carrying values of its tangible and intangible assets to determine whether there is any indication that those assets have been impaired. If such an indication exists, the recoverable amount of the asset, being the higher of the asset's fair value less costs to sell and value in use, is compared to the asset's carrying value. Any excess of the asset's carrying value over its recoverable amount is expensed to the income statement.

C. Employee Benefits

Provision is made for the association's liability for employee benefits arising from services rendered by employees to the end of the reporting period. Employee benefits have been measured at the amounts expected to be paid when the liability is settled.

D. Cash and Cash Equivalents

Cash and cash equivalents include cash on hand, deposits held at call with banks, and other short-term highly liquid investments with original maturities of three months or less.

E. Revenue and Other Income

Revenue is measured at the fair value of the consideration received or receivable after taking into account any trade discounts and volume rebates allowed. For this purpose, deferred consideration is not discounted to present values when recognising revenue.

Interest revenue is recognised using the effective interest rate method, which for floating rate financial assets is the rate inherent in the instrument. Dividend revenue is recognised when the right to receive a dividend has been established.

Grant and donation income is recognised when the entity obtains control over the funds, which is generally at the time of receipt.

All revenue is stated net of the amount of goods and services tax (GST).

F. Goods and Services Tax (GST)

Revenues, expenses and assets are recognised net of the amount of GST, except where the amount of GST incurred is not recoverable from the Tax Office. In these circumstances, the GST is recognised as part of the cost of acquisition of the asset or as part of an item of the expense. Receivables and payables in the assets and liabilities statement are shown inclusive of GST. Trade and Other Payables

Trade and other payables represent the liability outstanding at the end of the reporting period for goods and services received by the association during the reporting period, which remain unpaid. The balance is recognised as a current liability with the amounts normally paid within 30 days of recognition of the liability.

G. Income Tax

The Association is a Public Benevolent Institution and is exempt from Australian Income Tax. It is endorsed as a Deductible gift recipient and donations of \$2 or more are tax deductible.

NOTES TO THE FINANCIAL STATEMENTS

For the year ended 30 June 2016

Note 2: Cash assets

Bank accounts:

- Cash At Bank - Bank Australia	168,075	114,086
- CEO Debit Card	430	424
	168,506	114,510

Note 3: Receivables

Current

Trade debtors	57,341	31,029
	57,341	31,029

Note 4: Other Assets

Current

Short term deposits	272,303	350,564
Prepayments	704	3,475
Other	343	89
	273,350	354,129

Note 5: Property, Plant and Equipment

Other plant and equipment:

- At cost	29,461	27,545
- Less: Accumulated depreciation	(26,005)	(24,057)
	3,457	3,488

Motor vehicles:

- At cost	94,596	94,596
- Less: Accumulated depreciation	(85,922)	(76,616)
	8,674	17,979

Office Equipment

- At cost	4,615	4,615
- Less: Accumulated depreciation	(4,615)	(4,615)
		

12,130	21,467
---------------	---------------

Note 6: Payables

Unsecured:

- Trade creditors	4,045	8,038
- Other creditors	33,925	29,902
	37,971	37,940
	37,971	37,940

Note 7: Tax Liabilities

Current

GST payable	20,486	14,737
Input tax credit	(347)	(188)
	20,139	14,549

Note 8: Provisions

Current

Employee entitlements*	53,273	69,852
	53,273	69,852

Non Current

Employee entitlements*	26,659	26,974
	26,659	26,974

* Aggregate employee entitlements liability	79,931	96,825
---	--------	--------

There were 14 employees at the end of the year

Note 9: Other Liabilities

Current

Funding Received In Advance	216,861	228,947
	216,861	228,947

Cultivating Community Inc
ABN 26 998 940 299
Statement by Members of the Board
For the year ended 30 June 2016

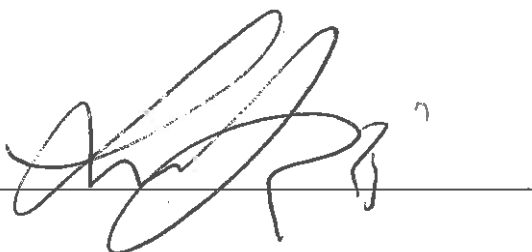
The Board has determined that the association is not a reporting entity and that this special purpose financial report should be prepared in accordance with the accounting policies outlined in Note 1 to the financial statements.

In the opinion of the Board the Income and Expenditure Statement, Statement of Financial Position, and Notes to the Financial Statements:

- 1. Presents fairly the financial position of Cultivating Community Inc as at 30 June 2016 and its performance for the year ended on that date.**
- 2. At the date of this statement, there are reasonable grounds to believe that the association will be able to pay its debts as and when they fall due.**

This statement is made in accordance with a resolution of the Board and is signed for and on behalf of the Board by:

Lee Tozzi
President



Richard Kean
Vice President



The accompanying notes form part of these financial statements.

INDEPENDENT AUDITOR'S REPORT TO THE MEMBERS

We have audited the accompanying financial report, being a special purpose financial report, of Cultivating Community Inc (the association), which comprises the Statement by Members of the Board, Income and Expenditure Statement, Statement of Financial Position, notes comprising a summary of significant accounting policies, other explanatory notes and the Certificate by Members of the Board for the financial year ended 30 June 2016.

Board's Responsibility for the Financial Report

The board of Cultivating Community Inc is responsible for the preparation and fair presentation of the financial report, and have determined that the basis of preparation described in Note 1 is appropriate to meet the requirements of the Associations Incorporation Reform Act 2012 and is appropriate to meet the needs of the members. The board's responsibilities also includes such internal control as the board determine is necessary to enable the preparation and fair presentation of a financial report that is free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express an opinion on the financial report based on our audit. We have conducted our audit in accordance with Australian Auditing Standards. Those Standards require that we comply with relevant ethical requirements relating to audit engagements and plan and perform the audit to obtain reasonable assurance whether the financial report is free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial report. The procedures selected depend on the auditor's judgement, including the assessment of the risks of material misstatement of the financial report, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the association's preparation and fair presentation of the financial report in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the association's internal control. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates made by the committee, as well as evaluating the overall presentation of the financial report.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Opinion

In our opinion, the financial report gives a true and fair view of the financial position of Cultivating Community Inc as at 30 June 2016 and its financial performance for the year then ended in accordance with the accounting policies described in Note 1 to the financial statements, and the requirements of the Associations Incorporation Reform Act 2012.

Cultivating Community Inc
ABN 26 998 940 299
Independent Auditor's Report to the Members

Basis of Accounting and Restriction on Distribution

Without modifying our opinion, we draw attention to Note 1 to the financial statements, which describes the basis of accounting. The financial report has been prepared to assist Cultivating Community Inc to meet the requirements of the Associations Incorporation Reform Act 2012. As a result, the financial report may not be suitable for another purpose.

Signed on: 4th OCTOBER, 2016.

ASSUR PTY LTD
ASSUR PTY LTD
(Formerly TST Audit & Assurance Pty Ltd)
Authorised Auditor Company Number: 453122
Chartered Accountants

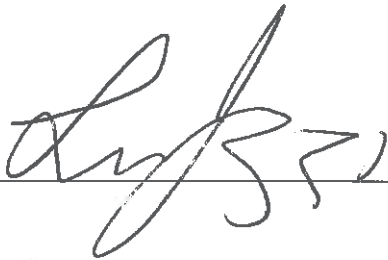
Anthony Robert Ager
Anthony Robert Ager
Director - Audit & Assurance
Chartered Accountant

Cultivating Community Inc
ABN 26 998 940 299
Certificate by Member of the Board
For the year ended 30 June 2016

I, Lee Tozzi of 35 Little Wellington Street, Collingwood, Victoria, and I, Richard Kean of 250 Victoria Road, Wandin North, Victoria certify that:

- a. We attended the annual general meeting of the association held on**
- b. The financial statements for the year ended 30 June 2016 were submitted to the members of the association at its annual general meeting.**

Dated



Lee Tozzi
Board Member



Richard Kean
Board Member

The accompanying notes form part of these financial statements.

A photograph of a smiling woman with dark hair, wearing a red knit beanie and a purple jacket over a patterned top. She is holding three ripe, red and yellow tomatoes in her right hand. In the background, there are blurred figures of people and green foliage, suggesting an outdoor community event.

THANKS TO THE FOLLOWING SUPPORTERS

Lord Mayors Charitable Foundation

Lord Mayors Charitable Trust Youth in
Philanthropy program

Andrews Foundation

Sustainability Victoria

City of Yarra

CERES Inc

Bunnings

Grill'd

Thrive Flowers

Nicole Newport-Ryan

Scotsburn Nursery

FERNANDA